

2007 NCAA DIVISION I WOMEN'S VOLLEYBALL CHAMPIONSHIP



PARTICIPANT MANUAL

December 13 - 15, 2007

Championship Semifinals

Thursday, December 13th

Match # 1 @ 6:00pm

Match # 2 @ 8:00pm

Championship Match

Saturday, December 15th @ 6:00pm

ARCO Arena

Sacramento, California



2007 NCAA Division I Volleyball Championship

NCAA WOMEN'S VOLLEYBALL CHECKLIST

(Refer to the appropriate page in the General Information Booklet for more information, where applicable.)

- _____ Make official traveling party arrangements through the NCAA Travel Service (**Short's Travel: 1-866-655-9215**).
- _____ Distribute copies of this manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, athletic trainer, manager, designated administrator, sports information director, ticket manager, band director, cheerleader sponsor.)
- _____ Discuss **ticket procedures and policies** with your ticket manager and prepare to advise Tony Whiteford, ticket manager, of your requirements. (Page 13)
- _____ Review schedule of events with the head coach and staff: news conferences, practice schedule, administrative meeting. (Pages 7-8)
- _____ Make **local ground transportation** arrangements for the team, staff and fans (e.g., reserve buses, vans or cars). (Pages 23-24)
- _____ By Monday, Dec. 10th: Fax to your assigned **hotel** the **rooming list** for team block of rooms. (Page 9-hotel information, Page 28-Official travel party list)
- _____ By Noon (PST), Tuesday, Dec. 11th: Fax the **Team Travel Itinerary Form**, the **Official Traveling Party List**, and the **Band/ Cheerleader/Mascot List** to the tournament manager. (Pages 27, 28, 30 & 31) Please bring a copy of the **Official Team Roster** to the administrative meeting on Wednesday morning (Page 28).
- _____ By Monday, Dec. 10th: Fax your banquet guest list to Tina Westerhold at (916) 278-5429. For questions regarding the banquet, contact Tina at (916) 278-2644. (Page 29)
- _____ Each team needs to bring their first game jersey to the administrative meeting on Wednesday morning (Page 27), so patches can be placed on the jerseys.

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2007 NCAA Division I Volleyball Championship Tournament Personnel – Contact Information

NCAA Division I Women's Volleyball Committee

Marie Robbins
NCAA Volleyball Committee Chair
Associate Athletics Director/SWA
University of Alabama (Tuscaloosa)

Christine Dawson
Associate Commissioner
Pacific -10 Conference

Kathleen Meehan
Associate VP/SWA
St. Johns University

Janie Penfield
Associate Athletics Director/SWA
Brigham Young University

Terry Gawlik
Associate Athletics Director/SWA
University of Wisconsin, Madison

Laura Tietjen
Associate Athletics Director/SWA
Kansas State University

Tracy Shoemake
Associate Athletics Director/SWA
Texas State University - San MARCOs

Cynthia Gannon
Associate Athletics Director/SWA
Southeast Missouri State University

Pamela Parks
Associate Athletics Director/SWA
Eastern Washington University

Dawn Turner
Associate Commissioner
Big South Conference

NCAA Staff Liaisons

Sharon Cessna, NCAA
Director of Championships
(317) 917-6519 – office
(317) 966-6451 – cell
(317) 917-6210 – fax
scessna@ncaa.org

Julie Bartel, NCAA
Media Coordinator
(317) 917-6659 – office
(317) 917-6210 – fax
jbartel@ncaa.org

Sacramento Local Organizing Committee

Sacramento Sports Commission

601 University Avenue #125
Sacramento, CA 95825
(916) 566-2400
(916) 566-6566 – fax
<http://www.sacsports.com>

Tournament Director

John McCassey
Sacramento Sports Commission
(916) 566-2400
(916) 566-6566 – fax
jmccassey@sacsports.com

Marketing Coordinator

Matt Robinson
Sacramento Sports Commission
(916) 566-2400
mrobinson@sacsports.com

Hotel Liaison

Brad Hillard
Sacramento Convention & Visitors Bureau
(916) 808-7786
bhillard@cityofsacramento.org

Hospitality/Banquet Coordinator

JoAnne Byers
(916) 354-4020
gymkids@sbcglobal.net

Technical Director

Gary Colberg
(530) 400-5698
gjcolberg@gmail.com

ARCO Arena
One Sports Parkway
Sacramento, CA 95834
(916) 928-3680
<http://www.ARCOarena.com>

Facility Manager

Mike Duncan
VP Arena Programming
ARCO Arena
(916) 928-3680
(916) 928-0727 - fax
Duncan@ARCOarena.com

Director of Operations

Devon Shea
ARCO Arena
(916) 928-3681
shea@ARCOarena.com

Event Manager

Les Groscup
(916) 928-3648
Groscup@ARCOarena.com

Ticket Manager

Tony Whiteford
Box Office Ticket Manager
ARCO Arena
(916) 928-8111
(916) 928-1810 – fax
whiteford@ARCOarena.com

Souvenir Concessions Manager

Stephanie Oliver
Director of Merchandise
(916) 928-8186
soliver@ARCOarena.com

Sacramento State
6000 J Street
Sacramento, CA 95819-6099
(916) 278-6348
(916) 278-5429 – fax
<http://www.hornetsports.com>

Tournament Manager

Lois Mattice
Sacramento State
(916) 278-7548 - office
lmattice@csus.edu

Assistant Tournament Manager

Tina Westerhold
Sacramento State
(916) 278-2644
twesterh@saclink.csus.edu

Assistant Tournament Manager

Bill Macriss
Sacramento State
(916) 278-7550 – office
bmacriss@csus.edu

Local Media Coordinators

Brian Berger/Ryan Bjork
Sacramento State
(916) 278-6896
bwberger@csus.edu
rbjork@csus.edu

Athletic Training Coordinator

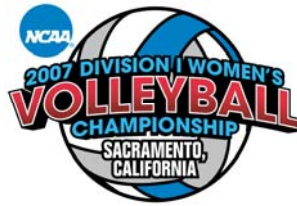
Lindsay McEuen
Sacramento State
(916) 278-3563
Linzy3725@aol.com

Drug Testing Coordinator

Steve DeHart
Sacramento State
(916) 278-6289
sdehart@csus.edu

Band/Spirit Squad Liaison

Jeff Edom
(916) 813-6185 - cell
(916) 421-1577 - home
jedom@egusd.net



2007 NCAA Division I Volleyball Championship

Hosts

Gainesville Regional Host - USC

Betty Koons (916) 541-9970
Jeff Koons (916) 213-0374

Madison Regional Host - California

Pam Gill-Fisher (530) 979-1735
Ron Fisher (530) 304-0300

Stanford Regional Host - Stanford

Judy Wettstein (530) 902-2933
Dan Wettstein (530) 220-0496

University Park Regional Host - Penn State

Rita Mt. Joy (530) 219-1377
Fel Ramey (916) 952-8152

NCAA Committee Host

Addie Hauschild (530) 400-2399
Acey Hannam (916) 412-6448

Officials Host

Jackie Box (916) 206-6270



2007 NCAA Division I Volleyball Championship

CHAMPIONSHIP SCHEDULE OF EVENTS

MASTER SCHEDULE

Wednesday, December 12th

(All times are Pacific Time)

8:30 a.m. - 9 a.m.	Team SID Meeting	ARCO—Press Area
9 a.m. - 9:45 a.m.	Administrative Meeting	ARCO—Skyline Lounge 4 th Floor, Section 204
9 a.m.- 5:15 p.m.	Athletic Training Room Open	Kings Locker Room
10 a.m. – 11:30 a.m.	Stanford --Practice (Open) (Semifinal Match #1 – higher seed)	ARCO—Main floor
10 a.m. – 11 a.m.	USC —ESPN Interviews/head shots (Semifinal Match #1 – lower seed)	
11:35 a.m. - 1:05 p.m.	USC --Practice (Open) (Semifinal Match #1 – lower seed)	ARCO—Main floor
11:40 a.m. – 12:40 p.m.	Stanford —ESPN Interviews/head shots (Semifinal Match #1 – higher seed)	
11:30 a.m. - 4 p.m.	Media Snacks & drinks	Media Working Area-Lower concourse
12:30 p.m. – 1 p.m.	Penn State —Press Conference (Semifinal Match #2 – higher seed)	Press Room—Lower concourse
1 p.m. – 2 p.m.	California —ESPN Interviews/head shots (Semifinal Match #2 - lower seed)	
1:05 p.m. – 1:35 p.m.	Stanford —Press Conference (Semifinal Match #1 – higher seed)	Press Room—Lower concourse
1:20 p.m. - 2:50 p.m.	Penn State --Practice (Open) (Semifinal Match #2 – higher seed)	ARCO—Main floor
1:40 p.m. - 2:10 p.m.	USC —Press Conference (Semifinal Match #1 – lower seed)	Press Room—Lower concourse
2:15 p.m. – 2:45 p.m.	California —Press Conference (Semifinal Match #2 – lower seed)	Press Room—Lower concourse
2:55 p.m. – 4:25 p.m.	California --Practice (Open) (Semifinal Match #2 – lower seed)	ARCO—Main floor
3 p.m. – 4 p.m.	Penn State —ESPN Interviews/head shots (Semifinal Match #2 - higher seed)	
6:30 p.m. – 7:00 p.m.	Banquet Reception	Railroad Museum
7:00 p.m. – 8:30 p.m.	Championship Banquet	Railroad Museum

Thursday, December 13th

9 a.m.- 11 p.m.	Athletic Training Room Open	Kings Locker Room
10 a.m. – 11 a.m.	Stanford -- Practice - (Closed)	ARCO—Main floor
11:05 a.m. - 12:05 p.m.	USC -- Practice - (Closed)	ARCO—Main floor
1:15 p.m. - 2:15 p.m.	California -- Practice - (Closed)	ARCO—Main floor
2:20 p.m. - 3:20 p.m.	Penn State -- Practice - (Closed)	ARCO—Main floor
5 p.m.	Court Available for Warm-Up	ARCO—Main floor
6 p.m.	Semifinal Match #1-- Stanford (home) vs. USC (visitors)	ARCO—Main floor
7 p.m.	Warm-up area available for teams in semifinal Match #2	ARCO—lower concourse
8 p.m. (approx.)	Post Game Press Conference (non-advancing team goes first) <i>(Begins 10 minutes following Semifinal #1)</i>	Monarchs Press Room
8:15 p.m. (approx.)	Autograph Session with Teams <i>(Begins 15 minutes following Semifinal #1)</i>	Upper Concourse Section 104 & 110
8:30 p.m. (approx.)	Semifinal #2— Penn State (home) vs. California (visitors) <i>(Begins 30 minutes following Semifinal #1)</i>	ARCO—Main floor
10:30 p.m. (approx.)	Post Game Press Conference (non-advancing team goes first) <i>(Begins 10 minutes following Semifinal #2)</i>	Monarchs Press Room
10:30 p.m. (approx.)	Autograph Session with Teams <i>(Begins 15 minutes following Semifinal #2)</i>	Upper Concourse Section 104 & 110

Friday, December 14th

9:30 a.m.- 11:00 a.m.	NCAA Committee Meeting <i>(Sacramento & Future Hosts)</i>	ARCO—Skyline Lounge 4 th Floor, Section 204
10 a.m.- 4 p.m.	Athletic Training Room Open	Kings Locker Room
11 a.m. - 1 p.m.	Semifinal #1 Winner Practice (Closed)	ARCO—Main floor
12:30 p.m. – 1 p.m.	Semifinal #2 Winner - Press Conference	Monarchs Press Room
1:15 p.m. – 1:45 p.m.	Semifinal #1 Winner - Press Conference	Monarchs Press Room
1:05 p.m. - 3:05 p.m.	Semifinal #2 Winner Practice (Closed)	ARCO—Main floor
6 p.m.	AVCA All-American/Players of the Year Banquet	Convention Center

Saturday, December 15th

10:30 a.m.- End	Athletic Training Room Open	Kings Locker Room
11 a.m. – 12 p.m.	Semifinal #1 Winner Practice (Closed)	ARCO—Main floor
12:05 p.m. – 1:05 p.m.	Semifinal #2 Winner Practice (Closed)	ARCO—Main floor
4:30 p.m.	Autograph Session with – AVCA All-Americans	Upper Concourse Section 104 & 110
5:00 p.m.	Court Available for Team Warm-up	ARCO—Main floor
6 p.m.	Championship Match— <i>(Awards Presentation Follows Immediately – Both teams stay on court)</i>	ARCO—Main floor
10 p.m. (approx.)	Post Game Press Conference (Second Place team goes first)	Monarchs Press Room

** Teams may take the floor for practice 60 minutes prior to the first match. Teams playing in the second match may take the floor as soon as it is available and will start their 30 minute warm-up. A warm-up area will be provided for these teams in close proximity to the competition court. Each institution's designated administrator must accompany his or her team to closed practices. This individual may be an athletic trainer, SID or other administrator, but not a member of the coaching staff.



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TEAM HOTELS

<p>Madison Regional - California Embassy Suites 100 Capital Mall Sacramento, California 95814 (916) 326-5000 FAX 916-326-5001</p>	<p>University Park Regional - Penn State Radisson Hotel 500 Leisure Lane Sacramento, California 95815 (916) 922-2020 FAX 916-920-7310</p>
<p><u>Contact:</u> Clark Sikora (916) 326-5006 sales@essacramento.com Sunday Contact: Barbara Bock (916) 240-1948 - cell</p>	<p><u>Contact:</u> Marie Cicogni (916) 396-0942 mcicogni@radissonsac.com Sunday Contact: Natalie Jimenez (916) 534-4703 - cell</p>
<p>Stanford Regional - Stanford Hilton Sacramento Arden Way Hotel 2200 Harvard Sacramento, California, 95815-3306 (916)-922-4700 FAX 916-649-1311</p>	<p>Gainesville Regional - USC Doubletree Hotel 2001 Point West Way Sacramento, California, USA 95815 (916) 929-8855 Fax 916-924-4913</p>
<p><u>Contact:</u> Sherice Peacock Dean (916) 922-4700 ext. 1313 (916) 778-8152 - cell sherice_dean@columbiasussex.com</p>	<p><u>Contact:</u> Jeff Dougherty (916) 924-4933 (916) 831-594-7931 jdougherty@dtsac.com</p>

Please see Page 10 for additional Hotel and Motel information for family and fans.

Your team hosts will contact you on Monday, December 10th, to answer any questions you may have at that time.



NCAA & OFFICIALS' HEADQUARTERS

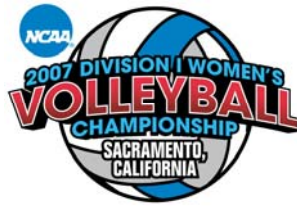
Hyatt Regency
1209 L Street,
Sacramento, California 95814
916 443 1234
FAX 916 321 3099

<http://sacramento.hyatt.com/hyatt/hotels/index.jsp>

Contact:
Nicole Fulton
(916) 321-3524
nfulton@hyatt.com

Restaurants, movie theaters, shopping centers, and other items of local interest are included in the following pages and/or brochures provided in team packets afforded to Coaches, SIDs, Administrators, and Athletic Medicine Staff.

For more visitor information go to the Sacramento Visitor and Convention Bureau Website at:
http://www.sacramentocvb.org/sacramentoCVB/partner_orgs.cfm



2007 NCAA Division I Volleyball Championship

GUIDE TO CHAMPIONSHIP INFORMATION

1. COACHES/ADMINISTRATIVE MEETING

The NCAA Division I Women's Volleyball Committee will conduct a meeting of the coaches, directors of athletics/senior woman administrators, and sports information directors of the competing teams at 9:00 am on Wednesday, December 12th in the ARCO Arena, East Lounge, 4th floor to review tournament procedures. It is mandatory that each institution's head coach, AD/SWA, or a designated administrator other than the head coach, (the SID is strongly encouraged to attend the meeting as well); one individual may not represent the institution as both the athletics administrator and the sports information director, nor may a coach serve as the designated administrator at this meeting.

Administrators are requested to bring to the meeting the following typewritten lists and items:

- 1) Names of players
- 2) Names of coaching staff
- 3) Names of remaining individuals comprising the 22 who receive credentials, and
- 4) Names of cheerleaders, mascots, and band members (30, plus the band director)
- 5) All competition jerseys, in order for the Championship Logo Patch to be attached.

At this meeting, each team's administrator will receive six Temporary Floor credentials to distribute at his or her discretion (excluding members of the media.) This credential will allow the holder access to the arena floor or the locker room at the conclusion of the competition and to the post-match interviews; it does not allow access to the floor or locker room before or during matches. The holder still must purchase a ticket to the competition, if he or she is not one of the 22 who receive credentials.

2. MEDIA RELATIONS / MEDIA CREDENTIALS

Each SID should request media credentials from Brian Berger, Media Relations Director, (916) 278-4313 or Ryan Bjork, Assistant Media Relations Director, (916) 278-6896. Radio stations wishing to broadcast should also contact Brian Berger or Ryan Bjork. Please refer to the NCAA Broadcast manual policies and guidelines at www.ncaasports.com/broadcast regarding radio broadcasts.

For media covering the Championships and not attached to a specific team, please e-mail Julie Bartel at jbartel@ncaa.org to obtain a password to the online application form.

The media coordinator will conduct a meeting of the participating institutions' sports information directors from 8:30am to 9:00am, on Wednesday, December 12th in the ARCO Arena Press Room.

3. ATHLETIC TRAINING SERVICES

The athletic training room is located right off the court from the east entrance of the arena. The athletic training room will be available two hours prior to competition and one hour prior to practices. If you should need access earlier, please inform us prior to your arrival. In addition, there are also individual taping tables in each locker room.

Your bench area will be supplied with ice, ice bags, wraps, water, cups, and towels. A student athletic trainer will be available should you need any help during practice or competition. A certified athletic trainer will also be available during all practice and competition times.

Medical Personnel Contacts:

Athletic Trainer:	Lindsey McEuen	Work: (916) 278-3563
		Cell: (916) 521-2235
Doctors:	Dr. Alan Hirahara	Work: (916) 733-5049
	Dr. Ronald Sockolov	Work: (916) 927-1114

MEDICAL EMERGENCY INFORMATION

Sacramento Fire/Rescue 911

Sutter General Hospital
2801 L Street
Sacramento, CA 95816
(916) 454-222
HWY 5 South, HWY 50 East,
Business 80 East
N Street exit, straight on 30th Street,
left on K Street, left on 29th Street,
Emergency Room on right
between K & L Streets

Kaiser Hospital
2025 Morse Avenue
Sacramento, CA 95826
(916) 973.6600
Merge onto I-80 E toward RENO,
Take the WATT AVE exit- EXIT 94A,
Turn RIGHT onto WATT AVE,
Turn RIGHT onto COTTAGE WAY,
Turn LEFT onto MORSE AVE.
Emergency room is between
Fulton and Morse on Cottage.

UC Davis Medical Trauma Center
2315 Stockton Blvd.
Sacramento, CA 95816
(916) 734.2011
HWY 5 South, HWY 50 East,
Exit Stockton Blvd.
Right off Freeway on Stockton Blvd.

Med 7 Urgent Care
4112 East Commerce Circle
Sacramento, CA
(916) 447-6337
Head Southeast on One Sports PWY
Right on Arena Blvd.
Right on East Commerce

Emergency equipment (spine board, splints, etc.) will be available for your use on the court. A doctor will be on call during practices and in attendance at all matches. Seats directly behind the east bench have been designated for our doctor(s) in attendance should you need their services.

4. TEAM BANQUET

The Team Banquet will be held on Wednesday evening, December 12, 2007 at the California State Railroad Museum in Old Sacramento. The California Railroad Museum will open its doors for touring from 6:30 to 7:00pm. The dinner will be from 7:00 to 8:30pm. Parents and family who wish to purchase banquet tickets (\$40/person) may do so by contacting Tina Westerhold at (916) 278-2644 or faxing the banquet order form to (916) 278-5429. Space is limited to 15 additional banquet tickets per institution. The deadline for ordering additional banquet tickets is Tuesday, December 11th at NOON (PST). An order form has been included in this manual for duplication and distribution.

The California State Railroad Museum in Old Sacramento is the world class tribute to the role of the "Iron Horse" in connecting California to the rest of the nation. The museum features 21 lavishly restored locomotives and cars, some dating back to 1862. There is a full scale diorama of an 1860's construction site high in the Sierra Nevada as well as a bridge elevated 24 feet above the museum floor.

The California State Railroad Museum is located at:
111 I Street
Old Sacramento, CA 95814
(916) 445-2560

5. EXPENSES

Teams will be responsible for all of their own expenses (food, lodging, medical, etc.). Neither the NCAA nor Sacramento State, nor ARCO Arena will accept responsibility for any incurred expenses by members of a participating institution. Institutions should submit a team expense report to the NCAA within 30 days, requesting reimbursement of travel expenses.

6. ADMISSION – COMPETITORS AND COACHES

Competitors, coaches, officials, media, and workers will be admitted by appropriately marked badges. Badges (22) for the official travel party will be provided in arrival packets to be distributed to coaches. All others must purchase an All-Tournament Ticket for \$45. A replacement fee of \$45 will be charged for any lost credential.

7. TICKETS

Each participating team is guaranteed a minimum of 200 tickets between the bench areas of the volleyball court and beginning in row one. Requests for tickets should be made within 48 hours after teams and sites have been determined by calling Tony Whiteford at (916) 928-8111, Sunday, Dec 9th, (530) 400-3726.

Player Pass Gate is located on the West side of the ARCO Arena. Please remind anyone who is on the pass list that they will need an ID for their ticket. Each institution will administer the pass list. Will call is located in the main lobby of the ARCO Arena.

Tickets are on sale through Ticketmaster of Sacramento at (916) 649-TIXS (8497). You may purchase single session tickets at the ARCO Arena door on Thursday, December 13th, starting at 10:00 a.m. Tickets will go on sale at 10:00 a.m. on Saturday. Everyone two years or older must have a ticket.

The ARCO Arena will open 90 minutes prior to the first match of each day.

TICKET COST	
<u>IN ADVANCE</u>	<u>AT THE DOOR</u> (Single Session)
\$45 Reserved (Lower & Upper Mezzanine) \$36 Reserved (Upper Bowl)	\$22.50 Reserved (Lower & Upper Mezzanine) \$18.00 Reserved (Upper Bowl)
<u>CONTACT:</u> Tony Whiteford—ARCO Arena WORK: (916) 928-8111 FAX: (916) 928-1810	
<u>TICKET INFO:</u> Ticketmaster of Sacramento: (916) 649-8497	

8. SEATING (Band/Spirit Squad/Mascot/Non-Participating Team Seating)

Each institution must contact the ARCO Arena ticket manager, Tony Whiteford, (916) 928-8111 regarding the seating guaranteed and available to your school. See ARCO Arena map for assigned seats.

Non-participating teams will be seated in the lower bowl when their match is not in progress.

The band (30, plus one band director), cheerleaders (12), and mascot (1) will be admitted free and no earlier than one hour before the match in which their team is a participant. For admission to any other match in which their team is not a participant, band, cheerleaders, and mascot MUST have a purchased tournament ticket. Band, cheerleaders, and mascot must enter as a group and exit the reserved areas at match end in the same fashion. Band/Spirit Squad buses will drop-off and pick-up from the loading dock area located on the northwest side of ARCO Arena. Bus Drivers will be instructed where to park.

Cheerleaders and mascot will switch ends of the floor with their team and are not allowed to go into the stands at any point; they must stay in their designated area. Mascots must stay out of spectator seating

areas. The mascot and spirit squad must stay on their team's half of the court. Bands will be seated in the lower bowl, opposite their team bench.

All cheerleading squads must conform to the guidelines set by the American Association of Cheerleader Coaches and Advisors. Neither the NCAA nor the host institution shall be responsible for supervising or monitoring routines performed by cheerleaders at championship events. Except as noted in this section, supervision of cheerleading squads, their activities, yells and stunts are solely the participating institution's responsibility. The participating institution shall ensure that the squad has sufficient training, supervision, and equipment for any and all routines its squad may choose to perform. Tournament managers must inform participating institutions if the host facility has more stringent requirements. If so, the director of athletics at each institution must apprise his or her cheerleading squad of such requirements and ensure compliance.

There will be a National Anthem singer at the beginning of each session, performing just prior to the introductions of the starting lineups.

No air horns or artificial noisemakers are allowed, and bands may not play when the match is in progress. Spirit squads must refrain from pounding megaphones on the floor. Small bands (10 members or fewer) may use reasonable electronic amplification.

Warm-up and storage space for the band and spirit squad will be located in the east operations level of ARCO Arena. There will be no dressing facilities available for the bands or spirit squads. Both groups will have to use public restrooms.

9. SCOUT SEATING

Scouting seats shall be reserved only for the official members of the coaching staff of the participating teams; the location of these seats will be located on both ends of the first row of press row. No persons other than official members of the coaching staff may occupy these seats at any time during the tournament.

Three scouting seats will be provided at each round of competition, if a member of the video editing staff will be part of the scouting crew then a fourth seat may be added.

Three seats for the participants of semi-final 2 will be provided for semi-final 1. Three seats will be provided for the winner of semi-final 1 for semi-final 2. No seats will be provided for the Championship match. The three seats will be located at each end of the main court and will be marked.

10. TEAM PRACTICES ARCO ARENA

For the Championship, **practices held on the day prior to the Semifinal matches (Wednesday) shall be open to the public and media for observation and filming only**; all subsequent practices (Thursday -Friday-Saturday) shall be closed to public and media. Closed practice is restricted to the official party and prohibits admittance of the public and media including representatives of TV and/or radio networks that may have purchased rights.

If a team would like to request an additional practice time, please contact Steve Tebbs - Director of Facilities, Sacramento State at (916) 278-4550 or (916) 224-4404, and he will assist you in finding a practice facility.

Per NCAA Bylaw 12.5.4., teams must comply with the NCAA uniform policies during all practice sessions. An Administrator, SID, or athletic trainer must accompany their team to all practice sessions.

Teams may take the floor for practice 60 minutes prior to the first match. Teams playing in the second match may take the floor as soon as it is available and will start their 30 minutes prior to the start. A warm-up area will be provided for these teams in close proximity to the competition court. Each institution's designated administrator (athletic trainer, SID, or other administrator, but not a member of the coaching staff) must accompany his or her team to the closed practices.

11. LOCKER ROOM ASSIGNMENTS

Locker rooms have been assigned by the NCAA Volleyball Committee to each team for use during the Championship. Towels, water and ice will be placed in each team's designated locker room.

Stanford	Locker Room #1
USC	Locker Room #2
Penn State	Locker Room #3
California	Locker Room #4

12. PROGRAMS: OFFICIAL CHAMPIONSHIP

The Official Championship Program is on sale at the concessions stands. Each team will be afforded 22 programs. These will be distributed at the mandatory Coaches/Administrator's meeting or placed in the teams' locker rooms

13. OFFICIALS

Officials are selected by the NCAA Division I Women's Volleyball Committee. Participating teams will be advised of the officials assigned to the semi-finals at the mandatory Coaches/Administrator's meeting on Wednesday, December 12th, at 9:00am.

14. UNIFORMS / BENCHES

Teams must bring both light and dark uniforms. The Division I Women's Volleyball Committee will designate home and visitor benches and uniform assignments for the matches at the mandatory Coaches/Administrator's meeting on Wednesday morning, December 12th at 9:00am. A team's bench limit is 22 and team chairs will be set at 16. Each team is limited to 15 players in uniform. If an institution wishes to include its own team doctor in the bench area, that individual must occupy one of the 16 chairs and is included in the limit of 22.

Teams may not bring into or distribute at the arena during practice or competition any commercial apparel that may have been provided to them by manufacturers (i.e. caps or t-shirts with commercial identification) and such apparel may not be worn at the arena during open or closed practices or competition. All uniforms and apparel must meet the provisions of Bylaw 12.5.4 regarding commercial identification.

15. AWARDS

An all-tournament team will be selected consisting of seven players. One of the seven will be named the most outstanding player. The NCAA Division I Women's Volleyball Committee will determine the makeup of the committee to select the All-Tournament Team.

16. BALLS

The Molten IV58X-N Soft Touch (tri-colored) is the official ball for the championship and will be used at all practices and competition.

17. PURCHASE BENCH CHAIRS

The team bench chairs will be available to purchase following the Championship. Complete and submit the attached order form to purchase an unlimited number of chairs. The form should be returned no later than January 20, 2008 to Sacramento State.

18. MEMENTOS

Team mementos will be distributed in each team locker room during the open practice session on Wednesday, December 12th.

19. VIDEOTAPING

ARCO Arena has areas for videotaping in section 120, behind the end-courts. Participating teams may film and videotape all matches for archival, coaching, or instructional purposes. **The videotape may not be used for any commercial purposes.** Please contact the Sacramento State Tournament Manager on-site if you need any assistance in this area.

20. OFFICIAL CHAMPIONSHIP MERCHANDISE/SOUVINERS

The official NCAA concessionaire is Event 1, a subsidiary of Gear for Sports, Inc. ARCO Arena's Concessions Manager, Stephanie Oliver at (916) 928-8186, will sell the NCAA souvenir merchandise on site.

TERMS: Cash and Credit Only. First Come, First Served. No Reserve Basis

21. TRANSPORTATION

Each participating team is responsible for making its own travel arrangements to and from the Sacramento area through the NCAA Travel Service (Shorts Travel Management, 866-655-9215) and for arranging for ground transportation while at the championship. All major rental car agencies are available at Sacramento International Airport. A list is included on page 11 of this manual.

22. PARKING

All teams, officials, and NCAA Representatives have been afforded parking immediately adjacent to the ARCO Arena. Please display your parking hang tags at all times.

Buses: Team and Band/Spirit Squad buses will drop-off and pick-up from the loading dock area located on the northwest side of ARCO Arena. Bus drivers will be instructed where to park. Booster buses are recommended to drop-off and pick-up on the south side of ARCO Arena (main entrance).

Arena Entrance: All participants, band members, spirit squad members and mascots will enter ARCO Arena via the northwest entrance. Only the 22 official travel party members, all-access credential holders, band and spirit squad members will be able to gain access to the Arena through the northwest entrance. Tickets will NOT be accepted at the player entrance. **All ticketed individuals (including Temporary Floor Pass holders) must enter through ARCO Arena public entrances.**

23. DRUG TESTING

Student-athletes competing in this championship may be subjected to the drug testing program. Student-athletes will be selected for testing on the basis of place finish, playing time, position, and/or random selection. Drug testing may occur at any session of the championships. If it occurs at this championship, the participating institution's representative will make contact in the locker room with the selected student-athletes immediately following the conclusion of the 10-minute cooling-off period. After signing the notification form, student-athletes have one hour to report to the testing site; they should participate in news conferences (if selected) before reporting to the testing site.

24. HOSPITALITY

Media Hospitality will be provided and located on the south hallway of the arena level. VIP Hospitality will be available for invited guests in the 4th Floor East Lounge of ARCO Arena. The hospitality area will be open prior to each match, during intermission of all matches and between the semifinals. Hospitality credentials required. Players will be provided a meal after their match inside their locker room.

25. PRESS ROOM & POSTMATCH INTERVIEWS

Press Conferences for the Championships will be held on the arena level of the ARCO Arena in the Interview Room located off the Southeast corner of the arena.

The head coach and a minimum of two starting players, designated by the media coordinator, must attend all press conferences. Press conferences will be conducted as follows:

<u>Wednesday, December 12th</u>	<u>Time</u>	<u>Location</u>
Semifinal #2 – Penn State	12:30pm – 1:00pm	Press Room
Semifinal #1 - Stanford	1:05pm - 1:35pm	Press Room
Semifinal #1 - USC	1:40pm - 2:10pm	Press Room
Semi-final #2 - California	2:15pm - 2:45pm	Press Room
<u>Friday, December 14th</u>	<u>Time</u>	<u>Location</u>
Winner of Semifinal Match #2	12:30pm - 1:00pm	Press Room
Winner of Semifinal Match #1	1:15pm – 1:45pm	Press Room

Post-match interviews will be conducted in the Press Room. Both coaches are required to bring a minimum of two players to the post-match interview after a 10 minute cooling off period. The losing coach and players will be escorted to the post-match interview room first; the winning coach and designated players will follow at the conclusion of the losing coach's interview.

All locker rooms for players and assistant coaches not participating in the formal post-match interview session shall be open to the media for 15 minutes after the 10-minute cooling off period has concluded. However, if the media is not interested in entering the locker room, it may be closed before the 15-minute time period expires.

26. POST-MATCH AUTOGRAPH SESSIONS

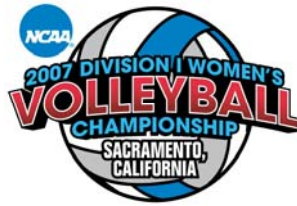
The NCAA will sponsor autograph sessions for the Division I Women's Volleyball Championship fans. Sessions will be held following each semi-final match for 15 minutes. We ask that coaches inform their players of these autograph sessions. The autograph area will be located on the concourse level of ARCO Arena. A representative will escort the team and assist with the mechanics of the autograph session following the 15 minute open locker room period. Coaches and players requested to attend the press conferences will do so, and if time permits, attend the autograph session. Cooperation with this promotion is appreciated, as it enhances the interest among volleyball fans. Autograph posters and pens will be provided for the sessions.

27. CONDUCT OF COMPETITORS

The governing sports committee, or the games committee authorized to act for it, may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en-route to or from, or at the locale of the competition or practice: (1) reprimand publicly or privately; (2) disqualify from future participation in championship; (3) ban the individual from participation in subsequent championship competition; (4) cancellation of all or a portion of payment to the institution of transportation and/or per diem allowance for the individuals involved; (5) withholding of all or a portion of the institution's share of revenue; (6) banishment of the institution from participation in one or more subsequent championships; (7) disqualification of an institution for a period of time from serving as host institution; (8) cancellation of all or a portion of the honorarium for hosting a championship; (9) financial or other penalties different from Nos. 1 through 8, but only if they have prior approval of the NCAA Executive Committee.

28. INSURANCE

Sacramento Sports Commission and ARCO Arena provides comprehensive liability insurance coverage which extends to special events such as the NCAA Championships, except individual competitors shall be required to provide their own with respect to participation in the volleyball games. The Sacramento Sports Commission and ARCO Arena shall, however, provide comprehensive insurance for any injuries to student-athletes which are the direct result of negligence by the Championship hosts.



2007 NCAA Division I Volleyball Championship

COACHES / ADMINISTRATORS MEETING AGENDA

**ARCO Arena
December 12, 2007
9:00 am**

ARCO Arena, Skyline Lounge, 4th Floor, Section 204

1. Match times
2. Uniform assignments/Championship Patches
3. Squad size/team benches
4. Practice procedures and policies
5. Schedule of events
6. Locker room assignments/location
7. Match protocol/opening ceremonies sequence
8. Warm-up procedures and policies
9. Bands/Banners/Cheerleaders/Mascots
10. National Anthem
11. Tickets
12. Filming/videotaping
13. Match officials
14. Seating location
15. Awards
16. Post-competition interviews
17. Crowd control
18. Misconduct
19. Review medical plan
20. Drug testing, if applicable
21. Distribute championship materials
22. Any additional information not previously covered, if applicable



2007 NCAA Division I Volleyball Championship

CHAMPIONSHIP SEMIFINAL 1: MATCH PROTOCOL

(Subject to change - final protocol will be distributed at the coaches meeting)

December 13, 2007

6:00 pm (Thursday)

ARCO Arena

Stanford (home)

VS.

USC (visitors)

Scoreboard Clock

Actual Time

Continuity

60:00

5:00-5:41 p.m.

Shared Warm-Up

30:00

5:30 p.m.

Coin Toss

:19-:15

5:41-5:45 p.m.

Visiting Team Court

:15-:11

5:45-5:49 p.m.

Home Team Court

:11-:06

5:49-5:54 p.m.

Visiting Team Court

:06-:01

5:54-5:59 p.m.

Home Team Court

:01-:00

5:59-6:00 p.m.

Team Huddle

6:00 p.m.

National Anthem

Player Introductions

Match begins

- An automatic timeout will be taken after the first team reaches fifteen (15) points. The timeout will be cancelled if a timeout has been called prior to a team reaching fifteen (15). In the deciding game (game 5) the timeout is called at eight (8) points.
- There will be a three (3) minute break between all games, with a fifteen minute (15) intermission between games two (2) and three (3).
- Each team is allotted two (2) timeouts per game, which will be seventy-five (75) seconds in length.
- Fifteen (15) seconds before the expiration of each time-out period the referee will blow a warning whistle.
- REMINDER: The non-advancing team to the championship match will enter the interview area first.



2007 NCAA Division I Volleyball Championship

CHAMPIONSHIP SEMIFINAL: MATCH PROTOCOL

(Subject to change - final protocol will be distributed at the coaches meeting)

December 13, 2007

8:00 pm (Thursday)

ARCO Arena

Penn State (home)

VS.

California (visitors)

<u>Scoreboard Clock</u>	<u>Actual Time</u>	<u>Continuity</u>
30:00	7:30-7:41 p.m.	Shared Warm-Up
30:00	7:30 p.m.	Coin Toss
:19-:15	7:41-7:45 p.m.	Visiting Team Court
:15-:11	7:45-7:49 p.m.	Home Team Court
:11-:06	7:49-7:54 p.m.	Visiting Team Court
:06-:01	7:54-7:59 p.m.	Home Team Court
:01-:00	7:59-8:00 p.m.	Team Huddle
	8:00 p.m.	Player Introductions
		Match begins

- An automatic timeout will be taken after the first team reaches fifteen (15) points. The timeout will be cancelled if a timeout has been called prior to a team reaching fifteen (15). In the deciding game (game 5) the timeout is called at eight (8) points.
- There will be a three (3) minute break between all games, with a fifteen minute (15) intermission between games two (2) and three (3).
- Each team is allotted two (2) timeouts per game, which will be seventy-five (75) seconds in length.
- Fifteen (15) seconds before the expiration of each time-out period the referee will blow a warning whistle.
- REMINDER: The non-advancing team to the championship match will enter the interview area first.



2007 NCAA Division I Volleyball Championship

CHAMPIONSHIP FINAL: MATCH PROTOCOL

(Subject to change - final protocol will be distributed at the coaches meeting)

December 15, 2007

6:00 pm (Saturday)

ARCO Arena

WINNER GAME 1

VS.

WINNER GAME 2

Scoreboard Clock

Actual Time

Continuity

60:00

5:00-5:41 p.m.

Shared Warm-Up

30:00

5:30 p.m.

Coin Toss

:19-:15

5:41-5:45 p.m.

Visiting Team Court

:15-:11

5:45-5:49 p.m.

Home Team Court

:11-:06

5:49-5:54 p.m.

Visiting Team Court

:06-:01

5:54-5:59 p.m.

Home Team Court

:01-:00

5:59-6:00 p.m.

Team Huddle

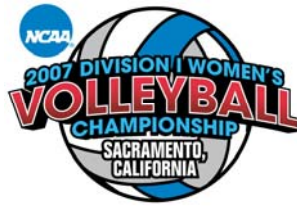
6:00 p.m.

National Anthem

Player Introductions

Match begins

- An automatic timeout will be taken after the first team reaches fifteen (15) points. The timeout will be cancelled if a timeout has been called prior to a team reaching fifteen (15). In the deciding game (game 5) the timeout is called at eight (8) points.
- There will be a three (3) minute break between all games, with a fifteen minute (15) intermission between games two (2) and three (3).
- Each team is allotted two (2) timeouts per game, which will be seventy-five (75) seconds in length.
- Fifteen (15) seconds before the expiration of each time-out period the referee will blow a warning whistle.
- REMINDER: The non-advancing team to the championship match will enter the interview area first.



2007 NCAA Division I Volleyball Championship

Getting Around in Sacramento

If you're driving in Sacramento, numbered streets run east and west, with the street numbers increasing as you travel south. Lettered and named streets run, north and south.

Sacramento is easily accessible by air, car, or bus. Sixteen (16) airlines serve Sacramento International Airport. By car, Sacramento is located on Interstate 80 (east and west) and Interstate 5 (north and south). Sacramento International Airport and ARCO Arena are located in the northwest part of the city.

SACRAMENTO AIRLINE SERVICES

Alaska Airlines	(800) 426-0333	Horizon Airlines	(800) 547-9308
Aloha Airlines	(800) 367-5250	Hawaiian Airlines	(800) 367-5320
America West	(800) 235-9292	Jet Blue	(800) 538-2583
US Airways	(800) 235-9292	Mexicana Airlines	(800) 531-7821
American	(800) 433-7300	Northwest	(800) 225-2525
Continental	(800) 525-0280	Southwest	(800) 435-9792
Delta	(800) 221-1212	United	(800) 241-6522
Frontier	(800) 432-1359	USAir	(800) 235-9292

NOTE: Each visiting team will be responsible for making their ground transportation arrangements. Please feel free to use the information provided to assist you in obtaining your ground transportation.

BUS VENDORS

All West Coachlines	(916) 423-4000
Amador Stage Lines	(916) 444-7883
Delta Charter Bus	(916) 669-5727
Great American Stage	(916) 929-8833
Ryan's Express	(916) 648-2020
Storer Coachways	(800) 621-3383

RENTAL CARS / VANS

Alamo	(800) 462-5266	Enterprise	(800) 736-8222
Avis	(800) 331-1212	Hertz	(800) 654-3131
Budget	(800) 527-0770	National	(800) 227-7368
Dollar	(800) 800-4000		

MISCELLANEOUS SERVICES

LIMO/TAXI/BIKE RENTAL/CARRIAGE RIDES

NOTE: Each visiting team will be responsible for making their ground transportation arrangements. Please feel free to use the information provided to assist you in obtaining your ground transportation.

Super Shuttle/Execucar - Sacramento.....	(916) 648-2500 Web: www.supershuttle.com
Sacramento Indepdnt Taxi Owners Assn	(916) 539-3847 Web: http://www.discoverourtown.com
Yellow Cab Co. of Sac	(800) 464-0777 Web: www.yellowcabsacramento.com
Aladdin Limousine	(916) 786-2545 Web: www.alddnlimo.com
Baja Limousine	(916) 638-1400 Web: www.bajalimo.com
California Limousines	(800) 422-5546 Web: www.calimos.com
Corporate Transportation Solutions	(916) 781-2020 Web: www.ctslimo.com
Elite Limousine of Sacramento.....	(916) 455-5600 Web: www.rideelitelimo.com
ESQ Transportation Specialist	(916) 714-7735 Web: esqlimo.net
Land Park Limousine Service.....	(916) 704-1105 Web: www.landparklimo.com
Luxury Limousines of Sacramento	(916) 489-5899 Web: www.luxxlimo.com
Top Notch Limousine & Executive Services	(916) 791-2932 Web: www.firehouseoldsac.com
Universal Limousine.....	(916) 361-5466 Web: www.universallimo.com

CHURCHES

There are nearly 800 churches available in Sacramento to meet the religious needs of nearly 70 different faiths; therefore, please consult the yellow pages under "Churches" for a complete listing of church services.

<http://sacramentoca.areaguides.net/yycyellow/Churches.html>

ADDITIONAL HOTELS DOWNTOWN SACRAMENTO/AIRPORT

For more hotel information go to the Sacramento Visitor and Convention Bureau Website at:
http://www.sacramentocvb.org/sacramentoCVB/partner_cat2.cfm?id=18

Best Western Expo Inn

1413 Howe Avenue
Sacramento, CA 95825
(916) 922-9833
(916) 922-3384 (fax)
www.book.bestwestern.com

Best Western Sandman

236 Jibboom Street
Sacramento, CA 95814
(800) 528-1234
(916) 443-8346 (fax)
www.book.bestwestern.com

Best Western Sutter House

1100 H Street
Sacramento, CA 95814
(916) 441-1314
(916) 441-5961 (fax)
www.thesutterhouse.com

Clarion Hotel Mansion Inn Downtown

700 16th Street
Sacramento, CA 95814
(916) 444-8000
(916) 442-8129 (fax)
www.sacramentoclarion.com

Comfort Inn & Suites

21 Howe Avenue
Sacramento, CA 95826
(916) 379-0400
(916) 379-0700 (fax)
www.sacramentocis.com

Courtyard by Marriott

1780 Tribute Road
Sacramento, CA 95815
(916) 929-7900
(916) 920-9319 (fax)
www.courtyard/sacce

Holiday Inn Capitol Plaza

300 J Street
Sacramento, CA 95814
(916) 446-0100
(916) 446-0117 (fax)
www.holidayinnsacramento.com

Courtyard by Marriott, Midtown

4422 Y Street
Sacramento, CA 95817
(916) 455-6800
(916) 669-1031 (fax)
www.courtyard.com/saccy

Courtyard by Marriott/S. Natomas

2101 River Plaza Drive
Sacramento, CA 95833
(916) 922-1120
(916) 922-1872 (fax)
www.courtyard.com/sacch

Fairfield Inn by Marriott

1780 Tribute Road
Sacramento, CA 95815
(916) 629-7900
(916) 920-5377 (fax)
www.marriott.com/hotels/travel/sacxp-fairfield-inn-sacramento-cal-expo/

Hampton Inn & Suites Sacramento Airport-Natomas

3021 Advantage Way
Sacramento, CA 95834
(916) 928-5700
(916) 928-1797 (fax)
www.hamptoninn.hilton.com

Hawthorn Suites

321 Bercut Drive
Sacramento, CA 95814
(916) 441-1444
(916) 441-6530 (fax)
www.hawthorn.com

Hilton Garden Inn Sacramento/South Natomas

2540 Venture Oaks Way
Sacramento, CA 95833
(916) 568-5400
(916) 568-5072 (fax)
www.hiltongardeninnsacramento.com/

Larkspur Landing Hotel Sacramento

555 Howe Avenue
Sacramento, CA 95825
(916) 646-1212
(916) 283-0836 (fax)
www.larkspurhotels.com

Marriott Residence Inn (Capitol Park)

1501 L Street
Sacramento, CA 95814
(916) 443-0500
(916) 443-0600 (fax)
www.marriott.com/sacdt

Red Lion Hotel

1401 Arden Way
Sacramento, CA 95815
(916) 922-8041
(916) 922-0386 (fax)
www.redlion.rdln.com/HotelLoc/ator/HotelOverview.aspx?metaD=41

Sacramento Marriott Rancho Cordova

11211 Point East Drive
Rancho Cordova, CA 95742
(916) 638-1100
(916) 638-5803 (fax)
www.marriott.com/SACMC

Sheraton Grand Sacramento

1230 J Street
Sacramento, CA 95814
(916) 447-1700
(916) 447-1701 (fax)
www.sheraton.com/sacramento

Spring Hill Suites by Marriott Sacramento Airport/Natomas

2555 Venture Oaks Way
Sacramento, CA 95833
(916) 925-2280
(916) 925-2290 (fax)
www.marriott.com/sacsh

RESTAURANTS

For more dining information go to the Sacramento Visitor and Convention Bureau Website at:

http://www.sacramentocvb.org/sacramentoCVB/partner_orgs.cfm#DINING%20&%20NIGHTLIFE

Hard Rock Café

545 Downtown Plaza,
Suite C-103
Sacramento, CA 95814
(916) 266-2000

Fresh Choice

535 Howe Ave
Sacramento, CA 95825
(916) 649-8046

4th Street Grille

400 L Street
Sacramento, CA 95814
(916) 448-2847

Center Court with C-Webb

3600 N Freeway Blvd.
Sacramento, CA 95834
(916) 419-4667

Dos Coyotes Border Café

1735 Arden Way
Sacramento, CA 95815
(916) 927-0377

River City Brewing Company

545 Downtown Plaza,
Suite 1115
Sacramento, CA 95814
(916) 447-2739

Applebee's Neighborhood Grill & Bar

3601 Truxel Road
Sacramento, CA 95833
(916) 928-8488

La Bou

1355 J Street
Sacramento, CA 95817
(916) 448-5233

Elephant Bar

1500 Arden Way
Sacramento, CA 95815
(916) 564-2526

Ernesto's Mexican Food

1901 16th St.
Sacramento, CA 95814
(916) 441-5850

Zocalo

1801 Capitol Ave.
Sacramento, CA 95814
(916) 441-0303

Il Fornaio

400 Capitol Mall
Sacramento, CA 95814
(916) 446-4100

Outback Steakhouse

1340 Howe Ave
Sacramento, CA 95825
(916) 927-0806

Old Spaghetti Factory

1910 J Street
Sacramento, CA 95814
(916) 443-2862

P.F. Changs

1530 J Street
Sacramento, CA 95814
(916) 288-0970

Quiznos Subs

431 I Street
Sacramento, CA 95814
(916) 321-9200

Joe's Crab Shack

1210 Front Street
Sacramento, CA 95814
(916) 553-4249

Applebee's Neighborhood Grill & Bar

2024 Arden Way
Sacramento, CA 95825
(916) 564-5296

California Pizza Kitchen

1735 Arden Way
Sacramento, CA 95815
(916) 568-0932

Chili's Bar & Grill

2100 Arden Way
Sacramento, CA 95825
(916) 929-5838

The Cheesecake Factory

1771 Arden Way
Sacramento, CA 95815
(916) 567-0606

Romano's Macaroni Grill

2001 Alta Arden Way
Sacramento, CA 95815
(916) 921-2711

Olive Garden Italian Restaurant

1780 Challenge Way
Sacramento, CA 95815
(916) 649-8305

Mimi's Café

2029 Alta Arden Way
Sacramento, CA 95825
(916) 614-9278

Chevy's

1369 Garden Highway
Sacramento, CA 95833
(916) 649-0390



2007 NCAA Division I Volleyball Championship TRAVEL ITINERARY

Institution: _____

Arrival Date: _____ Arrival Time: _____

Airline: _____ Flying into Sacramento _____

Arrival Flight Number: _____ Departure Flight Number: _____

Departure Date: _____ Departure Time: _____

Local Transportation: Cars _____ Vans _____ Bus _____

Total Vehicles _____

Staff Information

Travel Coordinator: _____ E-Mail: _____

Work Phone: _____ Fax Number: _____ Cell Phone: _____

Sports Information Director: _____ E-Mail: _____

Work Phone: _____ Fax Number: _____ Cell Phone: _____

Ticket Manager: _____ E-Mail: _____

Work Phone: _____ Fax Number: _____ Cell Phone: _____

Athletic Trainer: _____ E-Mail: _____

Work Phone: _____ Fax Number: _____ Cell Phone: _____

Band Director: _____ E-Mail: _____

Work Phone: _____ Fax Number: _____ Cell Phone: _____

Cheerleader/Mascot Sponsor: _____ E-mail: _____

Work Phone: _____ Fax Number: _____ Cell Phone: _____

Return via Fax to: Lois Mattice
By Noon, PST, Tuesday, December 11th
FAX (916) 278-5429 Phone (916) 278-7548



**NCAA DIVISION I WOMEN'S VOLLEYBALL CHAMPIONSHIP
TRAVEL PARTY LIST**

Finals

(Official travel party of 22 ONLY)

Institution: _____ **Date:** _____

* Please indicate eligible student-athletes that will be participating in this tournament contest with an asterisk.

Please designate role of non student-athletes (example: Jane Doe-athletic trainer)

- | | |
|-----------|-----------|
| 1. _____ | 12. _____ |
| 2. _____ | 13. _____ |
| 3. _____ | 14. _____ |
| 4. _____ | 15. _____ |
| 5. _____ | 16. _____ |
| 6. _____ | 17. _____ |
| 7. _____ | 18. _____ |
| 8. _____ | 19. _____ |
| 9. _____ | 20. _____ |
| 10. _____ | 21. _____ |
| 11. _____ | 22. _____ |

Administrator (if not in travel party listed above). _____

Individuals on this list will enter through the (indicate entrance) located at (indicate location). Please submit this list to the tournament manager at the practice prior to each competition.



2007 NCAA Division I Volleyball Championship

Banquet Reservations
Wednesday, December 12, 2007
California State Railroad Museum
Tour 6:30 – 7:00pm
Dinner 7:00 – 8:30pm

The Official travel party of 22 will be complimentary. Each team will initially be allowed fifteen (15) additional guests at \$40.00 each. You will be notified if additional space is available. Payment for guests is due at the time of reservation. You will be charged for all reservations made on this form.

Institution _____

Total number of guests (travel party + guests) _____

Total amount due (number of guests x \$40.00) _____

Credit Card Number _____ Exp Date _____

If additional space is available, do you wish to be contacted? _____

Contact Name and Number _____

Please indicate the names of all guests not included in the official travel party.

GUEST NAMES

1. _____

9. _____

2. _____

10. _____

3. _____

11. _____

4. _____

12. _____

5. _____

13. _____

6. _____

14. _____

7. _____

15. _____

8. _____

Return via Fax to: Tina Westerhold
By Noon, PST, Tuesday, December 11th
FAX (916) 278-5429 Phone (916) 278-8411



2007 NCAA Division I Volleyball Championship **BAND LIST**

Team: _____

Band Director: _____

Phone: _____ E-Mail: _____

Number of Band Members (including director – maximum 30): _____

- | | |
|-----------|-----------|
| 1. _____ | 16. _____ |
| 2. _____ | 17. _____ |
| 3. _____ | 18. _____ |
| 4. _____ | 19. _____ |
| 5. _____ | 20. _____ |
| 6. _____ | 21. _____ |
| 7. _____ | 22. _____ |
| 8. _____ | 23. _____ |
| 9. _____ | 24. _____ |
| 10. _____ | 25. _____ |
| 11. _____ | 26. _____ |
| 12. _____ | 27. _____ |
| 13. _____ | 28. _____ |
| 14. _____ | 29. _____ |
| 15. _____ | 30. _____ |

Return via Fax to: Lois Mattice
By Noon, PST, Tuesday, December 11th
FAX (916) 278-5429 Phone (916) 278-7548



2007 NCAA Division I Volleyball Championship

SPIRIT SQUAD/MASCOT LIST

Team: _____

Mascot: _____

Spirit Squad Coach: _____

Phone: _____ E-Mail: _____

Names of Spirit Squad: (Maximum 12)

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

Return via Fax to: Lois Mattice
By Noon, PST, Tuesday, December 11th
FAX (916) 278-5429 Phone (916) 278-7548



2007 NCAA Division I Volleyball Championship

Championship Bench Chair Order Form

Please complete this form in order to purchase bench chairs from the 2007 NCAA Division I Volleyball Championship.

Institution _____

Contact _____ Phone _____

E-Mail _____ Fax _____

Number of Chairs ordered _____ x \$70.00 = _____ plus shipping and handling.

Checks should be made payable to the NCAA

Shipping Address _____

Return via Fax to: Lois Mattice
FAX (916) 278-5429 Phone (916) 278-7548



2007 NCAA Division I Volleyball Championship

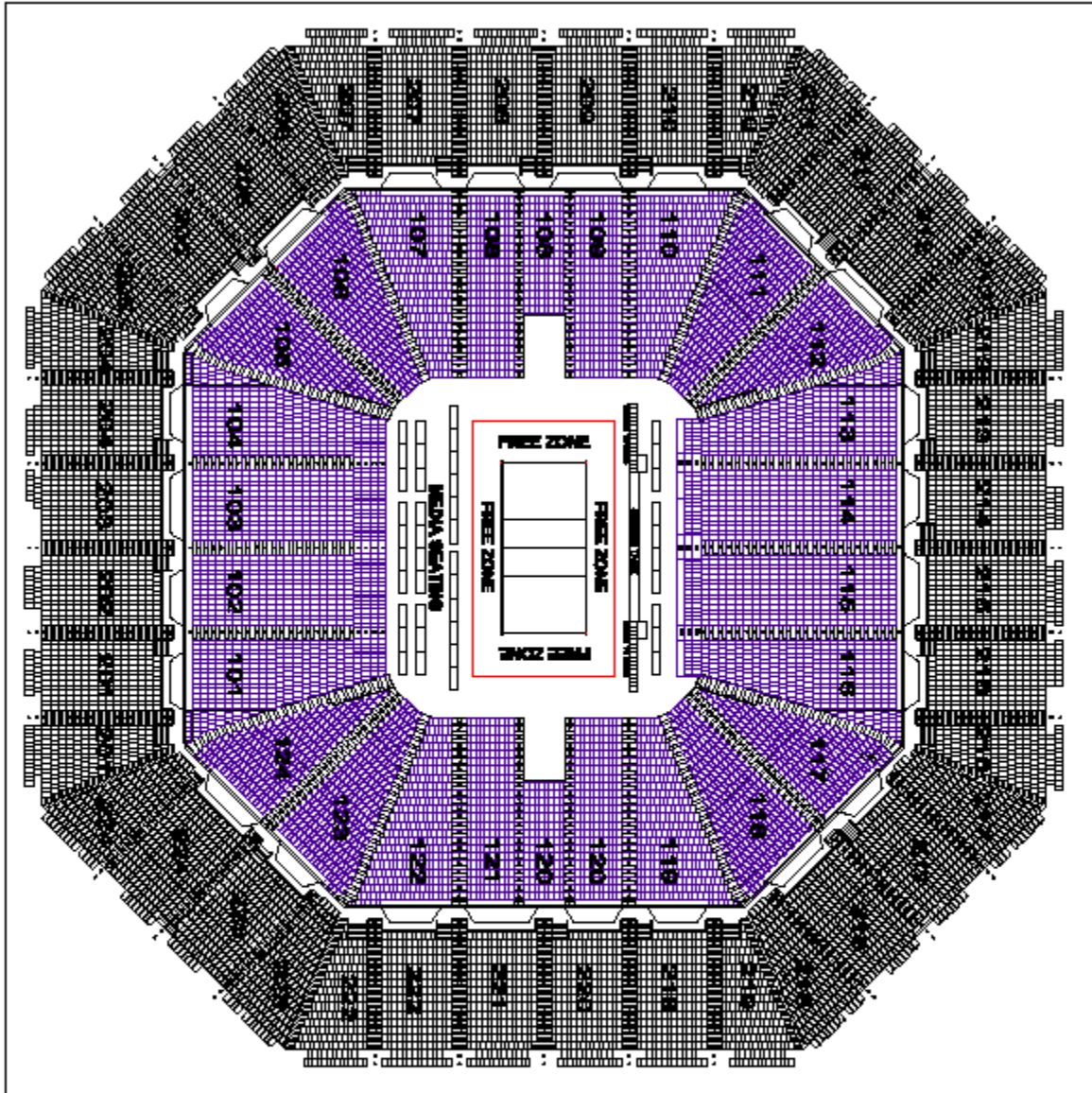
Head Coach Responsibilities

Please review the 2007 Division I Women's Volleyball Championship Handbook for the responsibilities, policies and procedures for teams participating in the championship. In particular, please note the following:

1. Attendance at the administrative meeting is mandatory for each team's designated administrator and head coach. A member of the coaching staff may not serve as the designated administrator. Attendance by the sports information director is encouraged, but not mandatory.
2. Coaches are to bring competition jerseys for the first match of each student-athlete to the administrative meeting so that the Championship Logo patch can be attached.
3. All closed practices are restricted to the official party and guests designated by the head coach. Others not meeting the aforementioned criteria (i.e., classes, the public and media) are prohibited from attending the closed practice. If televised, broadcast talent may observe closed practices, but coaches are not obligated to grant interviews. Television technicians may be in the arena if necessary for televised game preparation.
4. Coaches are responsible for following the videotape exchange policies as outlined in the championship handbook.
5. No scouting is permitted during the open practices. Members of each participating team's official travel party and affiliated members are not permitted to attend the open practice of another team participating in the championship.
6. Members of the coaching staff or other representatives of participating institutions or conferences may not make public statements critical of officiating in any NCAA competition. Failure to comply with this policy may subject the individual, institution or conference to the misconduct provisions of Bylaw 31.1.10.
7. All timeouts will be 75 seconds in length. For televised matches, in a non-deciding game (games 1 through 4), the media timeout is called when the

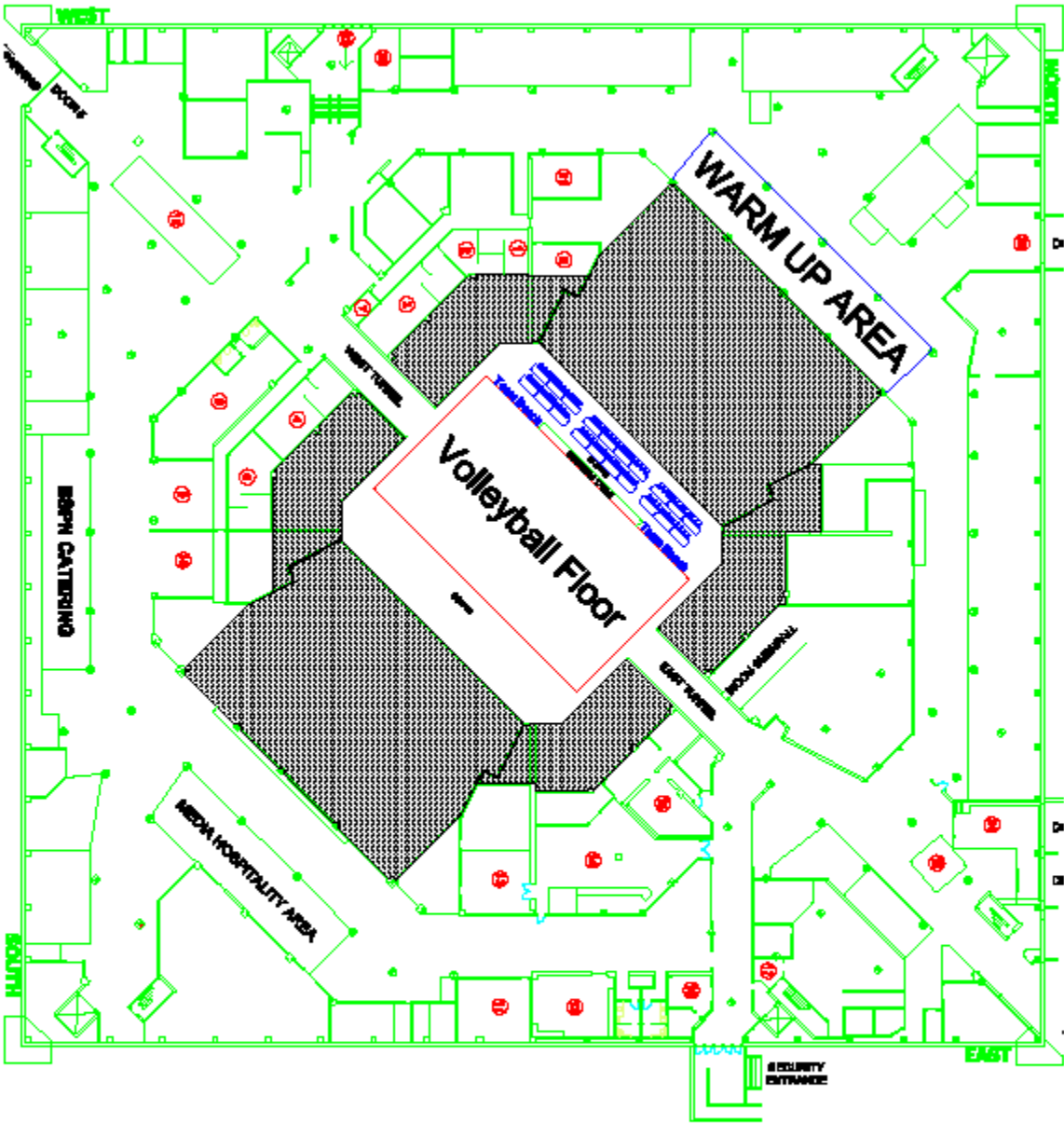
leading team reaches 15 points (if no timeout has been called by a team prior to that point). In the deciding game (game 5), the media timeout is called at 8 points. Each coach will be permitted to call two timeouts per game. Once a timeout has been called in a game, no other electronic timeouts may be requested.

8. Uniforms, warm-ups, T-shirts and socks (practice and competition), may have a single manufacturer's logo no larger than two-and-quarter ($2 \frac{1}{4}$) square inches. The logo policy applies to the student-athletes and all bench personnel.
9. Teams may not bring into or distribute in the arena, during practice or competition, any commercial apparel that may have been provided them by manufacturers (e.g. T-shirts, caps or warm-ups with commercial identification). Such apparel may not be worn in the arena during practice, competition or new conferences.
10. Teams will not be allowed in the playing area prior to 60 minutes before the starting time of each match.
11. Regardless of regular season radio or television contract(s), the head coach is obligated to the entire media staffing the tournament and must report to the interview room immediately after the cooling-off period has concluded. The head coach cannot delay a post-match interview with the covering press to conduct a program for a single newspaper, radio or television reporter unless requested to grant a short interview (not to exceed four minutes) by the television network that has purchased the rights. This policy does not apply to assistant coaches.



ARCO ARENA

**2007 NCAA Division I
Women's
Volleyball
Championships**



Room Number	Room Name
1	Officials Dressing Room
2	Officials Dressing Room
3	Team Dressing Room #4
4	Team Dressing Room #5
5	Team Dressing Room #2
6	Production Office 28' 2" x 12'
7	Pyro Room 8' x 18' 9"
8	NECLA Control Room
9	Interview Holding Area #1
10	Interview Holding Area #2
11	Private Room
12	Stewart/DeStefano Commission Room
13	Working Media Room
14	Interview Room
15	Team Dressing Room #1
16	Field All
17	Security Office
18	Band/Crowd/Security Warm-up Area
19	ESPN Truck
20	North Loading Door
21	Power Room
22	Drug Testing Room
23	Reynolds Entrance
24	Band Storage Area



ARCO ARENA